



भारतीय कृषि अनुसंधान परिषद,  
उत्तरपूर्वी पर्वतीय क्षेत्र अनुसंधान परिसर  
उमियम, मेघालय - 793 103  
INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
ICAR Research Complex for NEH Region  
Umiam, Meghalaya - 793 103



File No.RC(S)162/2018

Dated Umiam, the 25<sup>th</sup> January 2019

**NOTICE INVITING TENDER**

Sealed bids are invited for supply/purchase of **Farm Yard Manure (Cowdung)** from the reputed registered Cooperative Society/ Growers/ Farmers body/ Government organizations/ Individuals/ Dairy Farmers/Supplier etc. by ICAR Research Complex for NEH Region, Umiam, Meghalaya.

The critical date sheet of the tender is given below: -

- |   |                                      |
|---|--------------------------------------|
| A. Open Tender Notice   | : F.No.RC(S)162/2018                 |
| B. Tender Date  | : 25/01/2019                         |
| C. Last date of receipt of Tenders  | : <b>14/02/2019 (up to 12:30 PM)</b> |
| D. Date of opening of Tenders   | : 14/02/2019 at 02:30 PM             |
| E. The Tender document can be downloaded from Central Public Procurement Portal or  |                                      |
| <a href="http://www.icarnehadmin.org/www.icarneh.ernet.in/www.kiran.nic.in/www.icar.org.in">http://www.icarnehadmin.org/www.icarneh.ernet.in/www.kiran.nic.in/www.icar.org.in</a> |                                      |

**Note: If the above mentioned date(s) is/are happened to be a holiday or non - working day, the tenders shall deem to remain open for acceptance till next working day except on the 2<sup>nd</sup> (second) Saturday.**

Sd/-  
DIRECTOR



भारतीय कृषि अनुसंधान परिषद,  
उत्तरपूर्वी पर्वतीय क्षेत्र अनुसंधान परिसर  
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File No.RC(S)162/2018

Dated Umiam, the 25<sup>th</sup> January'2019

**OPEN TENDER**

Sealed bids are invited for supply/purchase of **Farm Yard Manure (Cowdung)** from the reputed registered Cooperative Society/ Growers/ Farmers body/ Government organizations/ Individuals/ Dairy Farmers/Supplier etc. by ICAR Research Complex for N.E.H. Region Umroi Road, Umiam, Meghalaya. The details of the Item (**Appendix - I**), terms & conditions, etc., are given below: -

**Terms & Conditions of the Tender**

1. Cost of tender paper **Rs.500/-** (Rupees five hundred) only, non-refundable to be deposited in the favour of the Director, ICAR Research Complex for NEH Region Umiam, by means of Demand Draft, payable at SBI, ICAR Branch, Umiam. Non- submission of the cost of tender paper shall lead to non-consideration of the tender.
2. The envelope containing the quotation should be super-scribed as "**Tender No.RC(S)162/2018 dated 25<sup>th</sup> January, 2019 FOR SUPPLY/PURCHASE OF FARM YARD MANURE (COWDUNG) AT I.C.A.R. RESEARCH COMPLEX FOR NEH REGION UMIAM, MEGHALAYA -793 103**". The bid should be addressed **with a forwarding letter quotation refer to this office tender No. and date** to the Director, ICAR Research Complex for NEH Region Umroi Road, Umiam -793 103, Meghalaya, and should reach to the office on or before **14<sup>th</sup> February, 2019 upto 12:30 P.M.**, tenders received after the due date and time shall not be considered under any circumstances.
3. **The Cost of the Tender as well as the Earnest Money in the form of Bank Draft along with all other Technical Details should be mandatory kept in the Technical Bid only. Cheque/Bank Guarantee/fixed deposit receipt/ money orders/Cash etc. are not acceptable towards deposit of earnest money.**
4. Quotation should be in the form of two bids viz **(A)**. Technical Bid (Bid - I) consisting of tender cost, EMD & all technical details, etc., alongwith commercial terms & conditions and **(B)**. Financial Bid (Bid - II) indicating item wise price for the item mention in the technical bid. **Both these bids should mandatory be kept in two separate envelope.** Financial bids of technically acceptable offers would be considered for further evaluation and analysis. **These two envelopes should be kept in a single envelope (Main cover) and submitted to the office.** "Failure to comply these instructions shall lead to non-consideration of the bid". All tenders should be put in the tender box, kept in the CAO's Chamber of the ICAR Research Complex for NEH Region Umiam, Meghalaya 793 103 not later than **12:30 P.M. on the 14<sup>th</sup> February, 2019.**
5. **The Technical Bid should consist of all the Technical details like literature, taxes as applicable/GST Registration, Bank details, PAN Card, Labour License, SC/ST certificate etc. Work Experience, last 2-3 years financial standing etc. along with all the commercial terms and conditions.** Lack of any required Technical Literature may result in the non - consideration of the Bid. Financial bids of technically acceptable offers would only be considered for further evaluation and analysis.
6. The rates quoted should be upto ICAR Research Complex for NEH Region Umiam, Meghalaya (Division/Section/Fields/Farms), for the mentioned items. The rates must be valid for at least **01 (one) year** from the date of acceptance of the quotation.
  - a) The supply should be made during office hours only in presence of the Technical staff/representative of the Division and challan should be handed over for every part of supply. The supply must be made within the stipulated time/period as mention in supply/work order,

failing in which the order shall stand automatically cancelled. In case of delay in supply, penalty will be imposed @2% per week, subject to a maximum of 10% of the FOB value.

**b) The supply should be made F.O.R. destination to all our Division/Section located in Shillong/Umiam including/loading & un – loading charges etc.**

7. Price quoted must be given per truck of “300 cft. (truck size 15’x2.5’x8’)” and must be all inclusive, including loading/unloading, taxes & other charges etc. as may be applicable.
8. The tenderers shall have to deposit a sum of **Rs. 10,000/- (Rupees ten thousand) only**, in the form of Demand draft, valid for 01 (one) year in favour of the Director, ICAR Research Complex for NEH Region Umiam, Meghalaya, payable at SBI, ICAR Complex Branch, Umiam, as a Bid Security/Earnest money, along with the quotation (Technical Bid). **Non-submission of the Bid Security with the quotation shall make the quotation/bid liable to be rejected.**
9. In case, if the successful bidders fails to supply the items within the stipulated time/period, the Security Money deposited alongwith the Tender shall straightaway forfeited and no representation in this regard shall be entertained in future.

**10. No enhanced rate at the time of supply of the items will be entertained.**

11. Payment shall be made only on the completion of the supply in good quality as per verified weight/measurement.

**12. The Director of the Institute reserve full right to accept or reject any tender in part or full without assigning any reason whatsoever.**

13. **The bidders should mandatory sign on every page of the Tender Notice, which would show their unconditional acceptance of all the terms and conditions of the Tender Document.** All bidders shall give an undertaking that they fully and unconditionally agree to abide by all the terms and conditions which if needed may be modified at the discretion of the Competent Authority, in supply order, for which confirmation from the supplier shall be taken, non-submission of the undertaking may lead to rejection/non-consideration of the tender.

**14. KHADC license.**

- I. The Firm/Agency run by the Non-tribal contractor’s /firms/companies/ suppliers/ stockiest/ banded warehouse/Private carriage contractors/Co-operative Societies etc. should produce Trading License issued by the KHADC (Govt. of Meghalaya) and may be kept in the Technical Bid (Bid – I).
- II. Submission of tender paper does not fall under trade as per the above said act. However, if a Non-tribal becomes a successful bidder he has to furnish License issued by the KHADC (Govt. of Meghalaya) before any work involving trade is issued to him.

*Further those firm/agency opting for clause II above are requested to submit an undertaking mandatorily to this effect along with the technical bids as a certification about their capability of submission of the trade license when ask for, failing which the tender are liable to be rejected/not to be considered at any circumstances. (If not applicable submit the relevant document).*

15. Tender shall be opened on **14<sup>th</sup> February, 2019 at 02:30 PM** at ICAR Research Complex for NEH Region Umroi Road, Umiam, Meghalaya. Interested bidders may attend the opening.
16. The bidders should mandatory provide their full Bank details, for ensuring e-payment to their A/Cs electronically.
17. Other terms & conditions as may be decided by this office, to ensure observance of all statutory/legal norms, as well as optional utilization of Government funds.
18. All legal disputes arising out of this tender/contract shall be within the purview of Gauhati High Court, Shillong Bench only.
19. If the above mentioned closing /opening day of the tender happened to be non – working date due to Bandh/Strike as any other reasons, the tender will be received & opened on the following working day at the same time except on the 2<sup>nd</sup> (second) Saturday.
20. For any query/clarification, the undersigned may be approached at:  
E – Mail: storesession@yahoo.in

**Sd/-  
DIRECTOR**

(Appendix - I)

F.No.RC(S)162/2018

**Farm Yard Manure (cow dung), ICAR (RC) for NEH Region, Umiam**

Sl.No.	Item/ Specification	Rate Per Truck of (300cft)
01.	Supply of F.Y.M (Cowdung)	

*Note: Price quoted must be given per truck of "300 cft. (truck size 15'x2.5'x8')" and must be all inclusive, including loading/unloading, taxes & other charges etc. as may be applicable.*

**Sd/-  
DIRECTOR**